



प्राविधिक शिक्षा तथा व्यावसायिक तालीम परिषद्  
**प्रदेश कार्यालय**  
प्रदेश-३, हेटौडा, मकवानपुर  
नेपाल

पत्र संख्या: २०७६/०६६

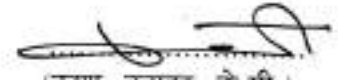
व. न.: ३६९

मिति: २०७६।०८।०५

श्री ~~सुवेका~~ तं... ३ शिक्षा एवं स्थानिय त्स्का  
माहानगरपालिका/उपमाहानगरपालिका/नगरपालिका/गाउँपालिका

विषय: छोटो अवधिको (३९० घण्टा) को सीपमुलक तालीम सम्बन्धमा ।

उपर्युक्त विषयमा प्राविधिक शिक्षा तथा व्यावसायिक तालीम परिषद् प्रदेश कार्यालय प्रदेश नं. ३, हेटौडाको चालु आ.व. २०७६/०७७ को स्विकृत वार्षिक बजेट तथा कार्यक्रम अनुसार यस प्रदेश भित्र रहेका १३ वटै जिल्लाका ११९ स्थानिय तहहसंग आवश्यक समन्वय गरी स्थानीय आवश्यकताको आधारमा ७००० जनालाई २० जनाको एक समुह बनाई प्रभावकारी रूपमा सीपमुलक तालीम सञ्चालन गर्न व्यवस्था भए अनुसार त्यस पालिकामा आवश्यक पर्ने तालीमको क्षेत्र/कार्यक्रमहरूको आवश्यकता र औचित्य समेत उल्लेख गरी यस कार्यालयको तल उल्लेखित ठेगानामा मिति २०७६।०८।३० सम्ममा आईपुग्ने गरी पठाईदिनुहुन अनुरोध छ । साथै परिषदबाट स्विकृत छोटो अवधिको तालीम क्षेत्र/कार्यक्रमहरूको विवरण समेत यसै पत्रसाथ संलग्न गरी पठाईएको व्यहोरा अनुरोध छ ।

  
(कृष्ण बहादुर के.सी.)  
निर्देशक

सम्पर्क ठेगाना:  
श्री प्राविधिक शिक्षा तथा व्यावसायिक तालीम परिषद्  
प्रदेश कार्यालय, प्रदेश नं. ३  
हेटौडा २, मानसचोक, मकवानपुर  
ईमेल [proviencetevt3@gmail.com](mailto:proviencetevt3@gmail.com)  
सम्पर्क: श्रीधर नेपाल ९८५५०३४९९९

निर्देशक



## List of Short-term Curricula

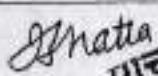
Ind. No.	Programs/Subjects	Duration	Remarks
<b>1. Agriculture/Forestry</b>			
<i>Animal Science (1)</i>		9	
1.	Dairy product/Sweets Maker, 2008	550 hrs	
2.	Community Livestock Assistant, 2016	422 hrs	
3.	Wool Processor, 2008	460 hrs	
4.	Slaughter House Technician, 2010	390 hrs	
5.	Village Animal Health Worker, 2013	390 hrs	Nepali
6.	Poultry Farm Worker, 2013	390 hrs	Nepali
7.	Goat Keeper, 2071	390 hrs	Nepali
8.	Junior Fishery Technician, 2071	390 hrs.	Nepali
9.	Community Livestock Assistant Technician, 2071	520 hrs.	Nepali (L-2)
<i>Plant Science (2)</i>		22	
10.	Sericulture Technical Worker, 2007	140 hrs	
11.	Nursery & Garden Assistant, 2015 (Assistant Florist)	390 hrs	
12.	Garden designer, 2014	550 hrs.	
13.	Flower Decorator, 2014	390 hrs	
14.	Fruit Processor, 2014	390 hrs	
15.	Allo Processor, 2008	160 hrs	
16.	Cardamom Processor, 2008	460 hrs	
17.	Herb Processor, 2008	460 hrs	
18.	Off Season Vegetable Producer, 2015	390 hrs	
19.	Banana Fiber Craft Person, 2008	460 hrs	
20.	Assistant Tea Technician, 2071	430 hrs	

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Ind. No.	Programs/Subjects	Duration	Remarks
21.	Assistant Coffee Technician, 2071	460 hrs	
22.	Beekeeper, 2070	460 hrs	Nepali
23.	Community Agriculture Assistant, 2015	390 hrs	
24.	Vegetable Processor, 2009	550 hrs	
25.	Herbal Farm Worker, 2070	390 hrs	Nepali
26.	Mushroom Producer, 2013	390 hrs	Nepali
27.	Banana Handmade Paper Maker, 2070	390 hrs	Nepali
28.	Khoto Collector, 2013	390 hrs.	Nepali
29.	Ginger Farmer, 2071	280 hrs.	Nepali
30.	Banana Farming Technician, 2071	390 hrs.	Nepali
31.	Community Agriculture Assistant, 2018	1400 hrs	English (L-2)
<b>Forestry</b>		<b>1</b>	
32.	Junior Wildlife Technician, 2074	390 hrs	Nepali
<b>2. Engineering</b>			
<b>Civil (1)</b>		<b>28</b>	
33.	Mason, 2015	320 hrs	Nepali
34.	Skill Upgrading Training for Mason, 2016	040 hrs	Nepali
35.	Skill Upgrading Training for Construction Carpenter, 2016	040 hrs	Nepali
36.	Shuttering Carpenter, 2014	434 hrs	Nepali
37.	Bar Bender, 2014	390 hrs	Nepali
38.	Scaffolder, 2070	390 hrs	
39.	Tile and Marble Fitter, 2070	390 hrs	Nepali
40.	Assistant Furniture Maker, 2071	390 hrs	Nepali
41.	General Carpenter, 2070	460 hrs	Nepali
42.	Marble Polisher, 2009	390 hrs	Nepali
43.	Junior House Painter, 2010	390 hrs	
44.	Construction Worker, 2070	390 hrs	Nepali
45.	Stone Layer Mason, 2012	390 hrs	Nepali

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Ind. No.	Programs/Subjects	Duration	Remarks
46.	Gypsum Installer, 2012	390 hrs.	Nepali
47.	Plasterer, 2013	390 hrs.	Nepali
48.	Assistant Plumber, 2013	390 hrs	Nepali
49.	Trail Bridge Technician, 2006	175 hrs.	
50.	Gabion Weaver, 2070	390 hrs.	Nepali
51.	Geo-Engineering Lab technician, 2071	390 hrs.	
52.	Local Road Supervisor, 2009	550 hrs.	
53.	Furniture Maker, 2071	390 hrs.	Nepali (L-2)
54.	Professional Carpenter, 2017	1696 hrs.	Nepali
55.	Professional Plumber, 2017	1696 hrs.	Nepali
56.	Professional Mason, 2017	1696 hrs.	Nepali
57.	Mason, 2017	390 hrs	Nepali (L-2)
58.	Plumber, 2017	390 hrs	Nepali (L-2)
59.	Skill Upgrading Training for Compressed Stabilized Earth Block (CSEB) Mason, 2074	45 hrs	Nepali
60.	Rural House Retrofitting Mason for Stone Masonary in Mud Mortar, 2075	120 hrs	Nepali
<b>Computer (2)</b>		<b>4</b>	
61.	Computer Operator (Basic Computer application), 2014	220 hrs	
62.	Computer Hardware Technician, 2012	390 hrs	
63.	Computer Repair & Maintenance Technician, 2012	390 hrs	
64.	Computer System Administrator & Developer, 2014	1320 hrs	
<b>Electronics/Electrical (3)</b>		<b>16</b>	
65.	Telecom Technician, 2015	1400 hrs	
66.	Telecom Outside/External Plant Technician, 2014	943 hrs	
67.	Junior Building Electrician, 2070	390 hrs	Nepali
68.	Electrical Appliances Repairer, 2016	390 hrs	

  
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Ind. No.	Programs/Subjects	Duration	Remarks
69.	Radio TV Repairer, 2008	460 hrs	
70.	Industrial Electrician, 2070	390 hrs	Nepali
71.	Electromechanical Technician, 2009	780 hrs	
72.	Solar PV Technician, 2010	460 hrs	
73.	Telecom Lineman, 2070	390 hrs	
74.	Mobile Phone Repairer, 2012	390 hrs	Nepali
75.	FM Radio Technical Assistant, 2012	390 hrs	Nepali
76.	Electric Motor Rewinder, 2013	390 hrs	Nepali
77.	Cell-Mobile Phone Repair Technician, 2071	390 hrs.	Nepali (L-2)
78.	Building Electrician, 2071	520 hrs.	Nepali (L-2)
79.	Professional Building Electrician, 2017	1696 hrs.	Nepali (L-2)
80.	Micro Hydro Assistant, 2017	550 hrs	Nepali
<b>Mechanical (4)</b>		<b>34</b>	
81.	Repairing and maintenance of pump set (Diesel Engine and Water pump), 2002	280 hrs.	
82.	Assistant Welder, 2070	550 hrs	Nepali
83.	Cycle and Riksha Mechanic, 2004	230 hrs	
84.	Metal Work Helper, 2004	367 hrs	
85.	Water Pump Repair Assistant, 2004	247 hrs	
86.	Auto Painter, 2008	460 hrs	
87.	Light Vehicle Driver, 2008	390 hrs	
88.	Lathe Setter Operator, 2015	460 hrs	
89.	Junior Auto Mechanic, 2018	390 hrs	
90.	Boiler Operator, 2010	460 hrs	
91.	Motor Cycle Mechanic, 2070	390 hrs	Nepali
92.	Ref. and A C Mechanic, 2012	390 hrs	Nepali
93.	Ordinary Seaman, 2013	390 hrs	
94.	Stainless steel fabricator, 2070	407 hrs.	Nepali
95.	Power Tiller Repair, 2070	390 hrs	Nepali

Ind. No.	Programs/Subjects	Duration	Remarks
96.	ACP Insulator, 2070	407 hrs.	Nepali
97.	Aluminum Fabricator, 2070	408 hrs.	Nepali
98.	Steal Furniture Maker, 2070	390 hrs	Nepali
99.	Offset press Operator, 2014	390 hrs	Nepali
100.	Excavator Operator, 2014	190 hrs	Nepali
101.	Back hoe loader Operator, 2014	190 hrs	Nepali
102.	Aluminum Fabricator, 2071	620 hrs.	Nepali (L-2)
103.	Structural Fabricator, 2071	500 hrs.	Nepali (L-2)
104.	Junior Industrial Machine Operator, 2071	390 hrs.	Nepali
105.	Junior Mill Machine Operator, 2071	390 hrs.	Nepali
106.	Junior Optical Dispenser, 2072	390 hrs	Nepali
107.	Mechanical Fitter, 2017	390 hrs.	Nepali
108.	Metal Handicraft Assistant, 2017	390 hrs.	Nepali
109.	Professional Welder, 2017	1696 hrs.	Nepali (L-2)
110.	Professional Aluminum Fabricator, 2017	1696 hrs.	Nepali (L-2)
111.	Professional Motorcycle Mechanic, 2017	1696 hrs.	Nepali (L-2)
112.	Professional Light Vehicle Mechanic, 2017	1696 hrs.	Nepali (L-2)
113.	Assistant Metal Worker (Workers Further Training), 2019	120 hrs	Nepali
114.	Metal Worker (Workers Further Training), 2019	120 hrs	Nepali
<b>3. Health</b>		8	
115.	Caregiver, 2015	390 hrs	
116.	Dental Chair side Assistant, 2010	390 hrs	
117.	Dental Lab Mechanic, 2010	390 hrs	
118.	Traditional Ayurveda Worker (TAW), 2013	550 hrs	
119.	Physical Rehabilitation Assistant, 2014	490 hrs.	
120.	Assistant Massage Therapy, 2014	420 hrs.	Nepali
121.	Community Ear Heath Worker, 2072	400 hrs.	Nepali
122.	Village Nature Cure Worker, 1998	6 months	

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Ind. No.	Programs/Subjects	Duration	Remarks
<b>4. Tourism/Hospitality</b>			
<b>Cooking/Baking (1)</b>		<b>12</b>	
123.	Commercial Cooking/Baking, 2001	792 hrs	
124.	Assistant Cook, 2004	211 hrs	
125.	Chinese Cuisine Cook, 2016	390 hrs	
126.	Indian Cuisine Cook, 2016	390 hrs	
127.	Continental Cuisine Cook, 2016	390 hrs	
128.	General Cook, 2012	390 hrs	Nepali
129.	Baker, 2013	390 hrs	Nepali
130.	Fast food cook, 2013	390hrs	Nepali
131.	General Cook (Commis II), 2071	390 hrs.	Nepali (L-2)
132.	Baristha, 2017	390 hrs.	English
133.	Professional Cooks 2017	1696 hrs.	Nepali (L-2)
134.	Sweets and Snack Maker, 2018	390 hrs	Nepali
<b>Front Office/Housekeeping (2)</b>		<b>8</b>	
135.	Waiter/Waitress, 2015	390 hrs	Nepali
136.	Room Attendant, 2012	390 hrs	Nepali
137.	Housekeeping cleaner, 2070	390 hrs	Nepali
138.	Hotel Assistant, 2070	390 hrs	Nepali
139.	Bar Tender, 2016	390 hrs.	Nepali
140.	Trekking Guide, 2016	260 hrs.	Nepali
141.	Waiter/Waitress, 2017	390 hrs	English (L-2)
142.	Homestay Operator, 2019	390 hrs	Nepali
<b>5. Secretarial/Management</b>		<b>6</b>	
143.	Saving and credit mobilizing, 2010	40 hrs	
144.	Library Assistant, 2012	390 hrs.	
145.	Receptions Cum Cashier, 2070	390 hrs.	Nepali
146.	Enterprise Development Facilitator, 2071	1500 hrs.	Nepali (L-2)
147.	Sales person, 2072	390 hrs	Nepali

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Ind. No.	Programs/Subjects	Duration	Remarks
148.	Cooperative Manager, 2018	600 hrs	Nepali (L-2)
<b>6. Education/Pedagogy</b>		8	
149.	Early Childhood Montessori Facilitator, 2018 (Montessori Revised- 2011)	390 hrs	
150.	Psychosocial counselor, 2010	780 hrs	
151.	Paralegal Assistant, 2070	415 hrs.	Nepali
152.	Singer, 2070	390 hrs.	Nepali
153.	Community Based Rehabilitation Facilitator, 2019	590 hrs	Nepali
154.	Social Workers, 2019	1400 hrs	Nepali (L-2)
155.	Stationary/ Education Materials Producers, 2019	390 hrs	Nepali
156.	Basic Yoga Instructor, 2019	520 hrs	Nepali (L-2)
<b>7. Handicrafts</b>		16	
157.	Doll Cushion Maker, 2016	390 hrs	
158.	Beads, pearls and crystal's Items Maker, 2016	225 hrs	
159.	Junior Ceramics Assistant, 2004	303 hrs	
160.	Junior Paper Artisan, 2004	258 hrs	
161.	Junior Bamboo Artisan, 2016	244 hrs	
162.	Junior Wood Artisan, 2004	296 hrs	
163.	sfle{ <sup>a</sup> ljlwaf6 6fFs tyf snfTds ;fdfgx? agfpg] sfnLu9 ;DaGwL kf7\oqmd -xf8, l;+ <sup>a</sup> tyf sf7sf x:tsnf ;DaGwL_ Carver-2064	1500 hrs	Nepali
164.	6lg{ <sup>a</sup> ljlwaf6 6fFs tyf snfTds ;fdfgx? agfpg] sfnLu9 ;DaGwL kf7\oqmd -xf8, l;+ <sup>a</sup> tyf sf7sf x:tsnf ;DaGwL_ Turner, 2064	1280 hrs	Nepali
165.	Nepali Hand Paper Maker, 2008	390 hrs	
166.	Wooden Handicraft Maker, 2010	390 hrs	
167.	Woolen Hand Knitter, 2013	390 hrs	Nepali
168.	Woolen Machine Knitter, 2013	390 hrs	Nepali
169.	Tharu Handicraft Maker, 2070	390 hrs	Nepali



Ind. No.	Programs/Subjects	Duration	Remarks
170.	Bans Furniture Maker, 2070	390 hrs	Nepali
171.	Bans Shilpakar, 2070	456 hrs.	Nepali
172.	Gold Silver Smith, 2076	830 hrs	Nepali
<b>8. Miscellaneous</b>		<b>27</b>	
173.	Assistant studio Photographer, 2014	390 hrs.	Nepali
174.	Assistant Beautician, 2071	390 hrs	Nepali
175.	Shoe Maker, 2070	390 hrs	Nepali
176.	Security Guard, 2070	460 hrs.	Nepali
177.	Mithila Folk Artist, 2008	520 hrs	
178.	Fashion Designer, 2008	460 hrs	
179.	Assistant Tailor, 2016	390 hrs	
180.	Fabric Painter, 2008	460 hrs	
181.	Thanka Art Maker, 2070	420 hrs	Nepali
182.	Assistant Barber, 2013	390 hrs	Nepali
183.	Hand Embroider, 2013	390 hrs	Nepali
184.	Dhaka Weaver, 2070	454 hrs.	Nepali
185.	Thread Spinner, 2070	390 hrs	Nepali
186.	Galaicha Bunkar, 2070	390 hrs	Nepali
187.	Garment Fabricator, 2071	390 hrs.	Nepali
188.	Child protection Worker, 2071	1000 hrs.	Nepali
189.	Beautician, 2071	670 hrs	Nepali (L-2)
190.	Tailor, 2071	390 hrs.	Nepali (L-2)
191.	Junior Book Binder, 2071	390 hrs	Nepali
192.	Sahayak Purohit, 2072	670 hrs	Nepali
193.	Prarambhik Jyotish, 2017	390 hrs	Nepali
194.	Jute Spinner, 2018	480 hrs	Nepali
195.	Jute Weaver, 2018	480 hrs	Nepali
196.	Pre-Spinning Yarn Machine Operator, 2018	480 hrs	Nepali
197.	Spinning Yarn Machine Operator, 2018	480 hrs	Nepali

  
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Ind. No.	Programs/Subjects	Duration	Remarks
198.	Post-Spinning Yarn Machine Operator, 2018	480 hrs	Nepali
199.	Plastic Loom Operator, 2018	480 hrs	Nepali

Total: 199

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Update: 2076/06/06