

# Admission Application

Kathmandu College of Management – KCM, welcomes applications from prospective students who are competent and committed to participate in its rigorous learning process.

Note: This application form is non-transferable and must be completed using capital letters only.

## PROGRAM AND SPECIALIZATION

### Program

☐ BBA Flexi ☐ BBA Regular

### Specialization

☐ Finance & Banking ☐ Marketing

## PERSONAL INFORMATION

Full Name (Last, First, Middle) \_\_\_\_\_

Gender : ☐ Male ☐ Female DOB (DD/MM/YY) : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Nationality: \_\_\_\_\_

Mobile No. : \_\_\_\_\_ Email : \_\_\_\_\_

PARENTS	NAME	OCCUPATION	MOBILE NO.
FATHER			
MOTHER			

Guardian's Name : \_\_\_\_\_ Relation: \_\_\_\_\_ Mobile No. \_\_\_\_\_

## EDUCATIONAL INFORMATION

LEVEL	BOARD	STREAM	INSTITUTION	ADDRESS	GRADE OR % OBTAINED	GRADUATION YEAR
+2 LEVEL OR EQUIVALENT						
SLC OR EQUIVALENT						

## REQUIRED DOCUMENTATION

- Copy of mark sheet and character certificate of SLC or equivalent level.
- Copy of transcript, provisional certificate, character certificate and original migration certificate of +2 or equivalent level.
- Copy of admit card of the last board examination if result has not been published.
- Copy of citizenship certificate or passport.
- Original certificate of +2 or equivalent and ongoing job position from affiliated organization (applicable for BBA – Flexi Program candidates only).

## DECLARATION

I declare that all the information disclosed above is complete and correct. I agree to abide by the rules and regulations of the college and university. I accept to bear the consequences taken against me by the college and university if my conduct goes against the rules and regulations. I understand that the college holds all rights to admission and reserves rights to refuse admission to any applicant.

Signature of Applicant

Full Name

Date (DD/MM/YYYY)

Signature of Parent/ Guardian

Full Name

Date (DD/MM/YYYY)

**Note:** Please complete this portion with handwritten answers in your own words.

What career objectives do you hope to achieve by attaining the undergraduate degree from this college?

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What skills and knowledge do you expect to gain after completing the KCM BBA Program?

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How did you hear about this college? (Please tick all that apply)

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|------------------------------------|---|--|
| <input type="checkbox"/> My School | <input type="checkbox"/> KCM Student / Alumni | <input type="checkbox"/> KCM Faculty / Staff |
| <input type="checkbox"/> Friends   | <input type="checkbox"/> Family               | <input type="checkbox"/> Social Media        |

If Others, Please specify \_\_\_\_\_



**KATHMANDU COLLEGE OF MANAGEMENT**

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