

Kathmandu University  
For School of Science or School of Engineering  
**Undergraduate Program Semester Rejoin or Repeat Request Form**

I would like to request for granting me permission to repeat/rejoin from next academic semester.

1. Student Name:
2. Registration Number:
3. Repetition Required Year and Semester:
4. Enrolled Program/Specialization:
5. Reason for Rejoining or Repeating:

**Declarations of Student**

6. Academic Performance Record
  - a. CGPA of Completed Semester(s):
  - b. Any remaining courses in previous semester to be cleared:
  - c. Semester GPA Makeup if Remaining
7. Remaining Dues in Fee Payment at Present: ( ) YES ( ) NO
8. Guardian's Commitment for Counselling and Guidance for Academic Performance: ( ) YES ( ) NO

**Guardian's Name, Signature and Date**

9. Recommendation to Permit Rejoining/Repeating from 2 faculties who have taught the student:

**Faculty's Name Signature and Date (1)**

**Faculty's Name Signature and Date (2)**

10. Student Code of Conduction Violation and Disciplinary Action Record: ( ) YES ( ) NO

The information provided hereby is true and **I agree to abide** by the decision of the concerned School and Department. I hereby confirm that I will be fully committed towards my studies and do my best to obtain best possible result and education in my further studies in the program, if permitted to rejoin or repeat.

**Student's Signature and Date**

**Decision of the HoD/Coordinator and School AND Remarks if Any**

Rejoin/Repeat Permitted: ( ) YES ( ) NO

**Head of Department**

**Dean**