



Department of Geoinformatics – Z_GIS

in cooperation with the

Kathmandu Forestry College

Amrawati Marg – 35, Koteshwor, Kathmandu, Nepal

Email: office.kafcol.kathmandu@unigis.net

How to apply for UNIGIS professional or UNIGIS MSc study program

- Check your eligibility for the study program you are interested in (UNIGIS professional or UNIGIS MSc – see below). In case of doubt, we are happy to advise.
- Clarify the financing of your study (see below), e.g. if your employer is willing to support your study.
- Set up your time management. Consider your family, job, and friends.
- Check the set of UNIGIS application documents (see below).
- Fill out the UNIGIS professional or UNIGIS MSc application form (downloaded with this document).
- Compile the full set of the application documents and email the documents to UNIGIS Office (office.kafcol.kathmandu@unigis.net).

Tuition fee

The tuition fee includes all registration fees at University of Salzburg (e.g. fees for university services, and the Austrian Student Union).

Additional costs for the communication during the study time (broadband internet, etc.), for hardware, or for optional trips to summer schools, workshops or conferences are excluded from the tuition fee.

In case a student exceeds the study end date, no further courses or exams can be taken. It is possible, however, to agree on a study extension with the Director of Studies, which then is subject to an additional extension fee.

For details about the tuition fees see UNIGIS Kathmandu (<https://unigis.at/kathmandu>).

Am I eligible for the UNIGIS professional program?

To be eligible for the “Geographical Information Systems (UNIGIS professional)” you need to

- hold a general university entry qualification for an Austrian university or a university of applied sciences (“Fachhochschule”).
- have a minimum age of 20, and

- prove sufficient English language skills: language level B2 or higher according to the Common European Framework (CEF), or equivalent qualifications.

The Program Director decides on the admission to the study program with regards to available study places considering all application documents, and the admission interview (if applicable). (<https://unigis.at/en/unigis-prof/admission-requirements/>)

Application documents

- Cover letter with your motivation to apply for the program
- Student Application Form – signed
- UNIGIS Terms of Participation – signed
- Curriculum Vitae
- All degrees and certificates mentioned in the student application form and curriculum vitae (originals may be requested for verification)
- A copy of the passport or national identity card
- If available: a proof of your English language proficiency: CEF (min. B2), IELTS (min. 6.0), TOEFL (min. 72) or equivalent metrics. Certificates of higher school leaving exams (e.g. Matura, K-12, GCE A-levels) may be accepted. Otherwise, the language proficiency level will be assessed in course of the obligatory orientation interview.
- A recent photograph
- Optional: Recommendation letter of an UNIGIS alumni or employer

Am I eligible for the MSc program?

To be eligible for the “Geographical Information Science & Systems (UNIGIS MSc)” you need to

- hold a relevant Bachelor degree from recognised national or international universities. Equivalent qualifications can be recognised by the Program Director. This requires at least the general university entrance qualification and several years of professional experience in the field of geoinformatics.
- prove sufficient English language skills (language level C1 or higher according to the Common European Framework (CEF), or equivalent qualifications).

The Program Director decides on the admission to the study program with regards to available study places considering all application documents, and the admission interview (if applicable). (<https://unigis.at/en/unigis-msc/admission-requirements/>)

Application documents

- Cover letter with your motivation to apply for the program
- Student Application Form – signed
- UNIGIS Terms of Participation – signed
- Curriculum Vitae
- All degrees and certificates mentioned in the student application form and curriculum vitae (originals may be requested for verification)
- A copy of the passport or national identity card

- If available: a proof of your English language proficiency: CEF (min C1), IELTS Academic (min 6.5), TOEFL IBT (min 95) or equivalent metrics. Certificates of higher school leaving exams may be accepted. Otherwise, the language proficiency level will be assessed in course of the obligatory orientation interview.
- A recent photograph
- Optional: Recommendation letter of an UNIGIS alumni or employer