



अनुसूची-१  
प्रवेश परीक्षाको आवेदनफारम

**POKHARA UNIVERSITY**  
**Faculty of Management Studies**  
**Application Form For Admission**

Recent  
Passport Size  
Photo

**Master of Business Administration (MBA)/ MBA -Evening Program(MBA-EP)/ MBA-Jobholders /  
MBA-Finance / MBA-Global Business/EMBA/Masters of Computer Information System  
(MCIS)/Masters of Health Care Management (MHCM)**

Registration Number/Roll No: (To be filled by the college): ... ..

**Personal details**

|                        |          |  |                   |  |        |
|------------------------|----------|--|-------------------|--|--------|
| Name (CAPITAL LETTERS) |          |  |                   |  |        |
| Date of birth (D/M/Y)  | BS       |  | AD                |  | Gender |
| Contact number         |          |  | Email             |  |        |
| Father's name          |          |  | Mobile            |  |        |
| Mother's name          |          |  | Mobile            |  |        |
| Guardian's name        |          |  | Mobile            |  |        |
| Permanent address      | District |  | Municipality/ VDC |  |        |
|                        | Ward No. |  | Block / Tole      |  |        |

**Academic Records**

| Level Passed           | Board or University | Institution | Full Marks | Marks / GPA obtained |        | Major Subjects |
|------------------------|---------------------|-------------|------------|----------------------|--------|----------------|
|                        |                     |             |            | Total                | CGPA/% |                |
| Bachelor or Equivalent |                     |             |            |                      |        |                |
| 10+2 or Equivalent     |                     |             |            |                      |        |                |
| SLC or Equivalent      |                     |             |            |                      |        |                |

I hereby declare that the details given above are correct and I bear the sole responsibility for disqualifying my application due to incomplete or incorrect information. I unconditionally agree to abide by the rules and regulations of Pokhara University.

.....  
Applicant's signature

.....  
Date

**Official use only**

Verification by Account Section:

Signature ..... Date: .....

Verification by respective College Principal:

Signature ..... Date: .....



**POKHARA UNIVERSITY**  
**Faculty of Mmanagement Studies**

**Entrance Examination**

**Master of Business Administration (MBA)/ MBA -Evening  
Program(MBA-EP)/ MBA-Jobholders / MBA-Finance / MBA-Global  
Business/EMBA/Masters of Computer Information System  
(MCIS)/Masters of Heath Care Management (MHCM)**

Recent  
Passport Size  
Photo

**ENTRANCE CARD**

Registration number/Roll No: (official purpose only):... ..

|                        |          |  |       |                   |        |  |
|------------------------|----------|--|-------|-------------------|--------|--|
| Name (CAPITAL LETTERS) |          |  |       |                   |        |  |
| Date of birth (D/M/Y)  | BS       |  | AD    |                   | Gender |  |
| Contact number         |          |  | Email |                   |        |  |
| Father's name          |          |  |       | Mobile No         |        |  |
| Mother's name          |          |  |       | Mobile No         |        |  |
| Permanent address      | District |  |       | Municipality/ VDC |        |  |
|                        | Ward     |  |       | Block / Tole      |        |  |
| Date of examination    |          |  |       |                   |        |  |
| Time of examination    |          |  |       |                   |        |  |
| Exam center            |          |  |       |                   |        |  |

.....  
Applicant's signature

.....  
Date

.....  
Authorized signature

.....  
Date

Office Seal

**Instructions to the applicant**

1. Applicant will NOT be allowed to enter into the examination hall without valid admission card. If lost, a provisional card will be issued on application along with payment of NRs. 300 and a recent photograph one day before exam.
2. Candidate must arrive at the examination hall 15 MINUTES before the commencement of examination.
3. Candidate will NOT be allowed to enter the examination hall 30 MINUTES after the commencement of examination time.
4. Candidate MUST follow the assigned seat plan in the examination hall.  
Any form of misconduct or incriminating activities found during or after examination shall result in the CANCELLATION of his/her entrance examination without any warning.
5. Candidate is STRICTLY PROHIBITED to bring any kind of mobile phone, camera, programmable calculator or other electronic devices in the examination hall. The business/general calculator is only allowed for exam purpose.

**Documents to be submitted**

1. Completely filled and duly signed application form.
2. Three copies of recent passport size photographs.
3. Self-attested copies of academic documents (mark sheet/transcript, character certificate) for SLC and above, along with migration certificate and citizenship certificate.
4. Candidates who fail to submit all the documents by the deadline will not be allowed to attend entrance examination.
5. Applicant must bring the original copies of academic documents while submitting the application form for verification.
6. Certificate of work experience in case of Executive MBA

**Application and examination fee**

- Applicant should pay NRs. 1,600 (nonrefundable) as an entrance examination fee while submitting the application form.

|                |                                     |
|----------------|-------------------------------------|
| Account Name   | South Asian Institute of Management |
| Bank Name      | Siddhartha Bank                     |
| Account Number | 01815221761                         |

Student can deposit the total fee of Rs. 5,500 including refundable gown deposit of Rs. 3,000 in aforementioned bank account. Scanned copy of bank deposit voucher and scanned copy of graduation form is required to be submitted to following email address no later than **13<sup>th</sup> December 2019.**

*\*Graduation form can be downloaded from SAIM college website. [www.saim.edu.np](http://www.saim.edu.np)*

Email: [financesaim044@gmail.com](mailto:financesaim044@gmail.com), [info@saim.edu.np](mailto:info@saim.edu.np)

SAIM College

Contact Number: 014474747, 014484832

Address: Devkota Sadak, Old Baneshwor, Kathmandu Nepal